

# Appendix F- Carbon Impact Assessment:

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## ASC Savings

SECTION A: Proposal Details		
No.	Question	Answer
1	Date	05/12/2022
2	Proposal title	Adults - Demand Management Savings
3	Proposal start date (if applicable)	01/04/2023
4	Proposal end date (if applicable)	
5	Your name	Caroline Townsend
6	Directorate	People Services
7	Head of Service approval (printed)	Caroline Townsend
Completion reason		
8	What was the trigger for completing this assessment?	Other
9	If you selected 'other' for question 8, please explain the reason for submitting this assessment.	MTFS Budget Proposal
Project overview		
10	Please provide a brief description of the proposal, including the expected outcomes.	<p>The enhanced cost avoidance and savings relating to adult social care practice are not new policy changes but further enhancements to and targeting of the work already introduced within the Council's Adult Positive Challenge programme.</p> <p>The cost avoidance and savings will be delivered through focusing on areas of practice where strengths-based conversations and practice can further enhance outcomes and productivity. These areas include.</p> <ul style="list-style-type: none"> <li>- Adult Social Care Reablement: Reablement delivers short term, goal-oriented support for up to six weeks to help people regain their independence when they have been in hospital. By increasing reablement capacity we can increase the number of people who are offered this important service. We will do this by investing in more frontline works to deliver the service. This capacity will enable us to expand the service to support more people in their own homes, preventing the escalation of need for long-term care which is more costly.</li> <li>- Adult Social Care Increased Technology enabled care: Technology enable care (TEC) involves using equipment to support people with their care and support needs. This could be things such as Lifeline alarms, medication reminders and fall sensors. TEC can be put in place either alongside other care and support provision, or as an alternative depending on individual circumstances. By increasing the use of TEC, through both increasing the range of TEC available and ensuring practitioners are skilled in identifying where TEC would be of benefit, we can increase people's confidence to live independently and delay the</li> </ul>

		<p>need for more costly long-term provision of care.</p> <ul style="list-style-type: none"> <li>- Adult Social Care Direct Payments: Direct Payments enable people to plan and pay for their care and support directly, with a financial contribution from the council. Reviewing processes and enhancing the range of options available for people to access with Direct Payments will enable them to benefit from greater choice at more affordable costs.</li> <li>- Administration Charges for Self-Funders: we currently charge £10/month administration fee to full costers where we arrange their care in a care home. Based on forecast projections of demand, we anticipate an additional c. 80-85 people where we will charge this administration fee. This represents an additional income per annum.</li> </ul>
	SECTION B: Proposal Impact	
No.	Question	Answer
	Electricity & heating	
11	Will the proposal have an impact on the <b>COUNCIL's</b> consumption of electricity or heating?	Neutral
12	<p>Please provide an explanation for your answer to Question 11.</p> <p>Enter N/A if the answer was Neutral</p>	The reablement service predominantly works remotely, with minimal need to attend and work from an office base. However, the increasing in workforce in this area, will result in more staff using the office as part of their working day. Though the impact is likely to be minimal - as we are only looking at increasing staff by c. 5 FTE.
13	Will the proposal have an impact on the <b>CITY's</b> consumption of electricity or heating?	Neutral
14	<p>Please provide an explanation for your answer to Question 13.</p> <p>Enter N/A if the answer was Neutral</p>	As above
	Travel	
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Neutral

16	<p>Please provide an explanation for your answer to Question 15.</p> <p>Enter N/A if the answer was Neutral</p>	<p>The focus on looking for options in the community and closer to home is part of the overall approach and may therefore minimise travel to long term support or for care workers. The introduction of improved technology for reablement worker scheduling should also reduce individual worker travel time and distance in delivery of reablement support. However, with the increase in staffing for the reablement team, there will be increased travel which will offset some of this benefit, so the impact is likely to be neutral.</p> <p>The use of Technology Enabled Care may reduce the numbers of in person care hours and hence travel to an individual client, but these hours are likely to be diverted to meet other clients' needs and hence impact on travel from TEC is likely to be neutral</p>
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	<p>Please provide an explanation for your answer to Question 17.</p> <p>Enter N/A if the answer was Neutral</p>	As above
	Water	
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	<p>Please provide an explanation for your answer to Question 19.</p> <p>Enter N/A if the answer was Neutral</p>	N/A
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	<p>Please provide an explanation for your answer to Question 21.</p> <p>Enter N/A if the answer was Neutral</p>	N/A
	Renewable Energy	
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral
24	<p>Please provide an explanation for your answer to Question 23.</p> <p>Enter N/A if the answer was Neutral</p>	N.A
25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral
26	<p>Please provide an explanation for your answer to Question 25.</p> <p>Enter N/A if the answer was Neutral</p>	N/A

	Carbon Capture	
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
	Waste	
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production?	Neutral
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
	Goods	
35	Will the proposal involve the <b>COUNCIL</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	Yes
36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	Additional laptops and mobile phones will need to be purchased to support additional staffing in the reablement service.

37	Will the proposal involve an organisation in the <b>CITY</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	n/a
	Buildings	
39	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
40	Please provide an explanation for your answer to Question 39. Has energy efficiency been considered?  Enter N/A if the answer was No	n/a
41	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
42	Please provide an explanation for your answer to Question 41.  Enter N/A if the answer was No	n/a
	Other	
43	Are there any further ways in which your proposal could have an impact on carbon emissions?	No
44	Please provide an explanation for your answer to Question 43.  Enter N/A if the answer was No	n/a
	SECTION C: Actions	
No.	Question	Answer
45	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	n/a

46	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	By increasing reablement capacity we can increase the number of people who are offered this important service. We will do this by investing in more frontline works to deliver the service. This capacity will enable us to expand the service to support more people in their own homes, preventing the escalation of need for long-term care which is more costly.
47	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	n/a
48	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	The efficiency monitoring for delivery of reablement will include tracking utilisation of care delivery hours are minimisation of travel and time spent in office / under-taking non direct care delivery.
Overall Summary		
49	<p>Provide an overall summary of the assessment.</p> <p>You should include:</p> <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	There are no significant carbon impacts to these elements of cost avoidance.
Submit your completed assessment to the climate change team for approval - <a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a>		
Please send any associated reports with the carbon impact assessment.		

Approved by  
Date

Hannah Swinburne  
09/01/23



## Aragon Direct Services Savings

	SECTION A: Proposal Details	
No.	Question	Answer
1	Date	25/11/2022
2	Proposal title	Peterborough Limited Efficiencies
3	Proposal start date (if applicable)	
4	Proposal end date (if applicable)	
5	Your name	James Collingridge
6	Directorate	Place, Economy & Communities
7	Head of Service approval (printed)	James Collingridge
	Completion reason	
8	What was the trigger for completing this assessment?	Council Report
9	If you selected 'other' for question 8, please explain the reason for submitting this assessment.	
	Project overview	
10	Please provide a brief description of the proposal, including the expected outcomes.	Reduction in current standards of Building Cleaning in the Town Hall and Sand Martin House, this will be more the frequency of cleaning so all section will still be cleaned at least once per day . We will also be looking at how we can better link staff between PCC and Peterborough Limited, to optimise workforce and back-office processes.
	SECTION B: Proposal Impact	
No.	Question	Answer
	Electricity & heating	
11	Will the proposal have an impact on the <b>COUNCIL's</b> consumption of electricity or heating?	Decrease

12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	With a reduction in cleaning there will be marginally less electric used.
13	Will the proposal have an impact on the <b>CITY's</b> consumption of electricity or heating?	Neutral
14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	N/A
Travel		
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Neutral
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	N/A
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	N/A
Water		
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Decrease
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	With a reduction in cleaning there will be marginally less water and electric used
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	N/A
Renewable Energy		
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral
24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	N/A
25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral

26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	N/A
	Carbon Capture	
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
	Waste	
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production?	Neutral
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
	Goods	
35	Will the proposal involve the <b>COUNCIL</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No

36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
37	Will the proposal involve an organisation in the <b>CITY</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	N/A
	Buildings	
39	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
40	Please provide an explanation for your answer to Question 39. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
41	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
42	Please provide an explanation for your answer to Question 41.  Enter N/A if the answer was No	N/A
	Other	
43	Are there any further ways in which your proposal could have an impact on carbon emissions?	No
44	Please provide an explanation for your answer to Question 43.  Enter N/A if the answer was No	N/A
	SECTION C: Actions	
No.	Question	Answer

45	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	We will monitor Utility Bills to see if there is a notable reduction in usage.
46	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	N/A
47	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	N/A
48	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	We will monitor Utility Bills to see if there is a notable reduction in usage.
Overall Summary		
49	<p>Provide an overall summary of the assessment.</p> <p>You should include:</p> <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	The reduction in building cleaning will see a marginal reduction in water and energy usage, through the reduction in use of hoovers and cleaning materials. We can monitor if there are any significant impacts through the utilities bills for these sites.
Submit your completed assessment to the climate change team for approval - <a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a>		
Please send any associated reports with the carbon impact assessment.		

Approved by  
Date

Hannah Swinburne  
09/01/23

## Customer Services

	SECTION A: Proposal Details	
No.	Question	Answer
1	Date	23/11/2022
2	Proposal title	Customer Services & Digital
3	Proposal start date (if applicable)	N/A
4	Proposal end date (if applicable)	N/A
5	Your name	Peter Wilson
6	Directorate	IT Service
9	Head of Service approval (printed)	Yes
	Completion reason	
7	What was the trigger for completing this assessment?	Other
8	If you selected 'other' for question 6, please explain the reason for submitting this assessment.	The development of a Transformation Plan
	Project overview	
10	Please provide a brief description of the proposal, including the expected outcomes.	<p>Currently, the council has no strategy which sets out our council-wide design and operating model for customer contact. In addition, the council does not provide consistent guidance to service areas about the types of messages and function which should be conveyed and delivered on each channel, and at what stage of the customer journey. This has resulted in a lack of consistency across departments when communicating with customers, and a lack of understanding about how to build effective ongoing relationships.</p> <p>The aim of change is to:</p> <ol style="list-style-type: none"> <li>1. Deliver excellent services to our customers and partners at all opportunities, based on their needs rather than our structures.</li> <li>2. Accessible, Inclusive and Usable engagement with the public</li> <li>3. Optimise: <ol style="list-style-type: none"> <li>a) the customer contacts</li> <li>b) the path to contact</li> <li>c) the engagement (transactional or info)</li> </ol> </li> <li>4. Produce rich MI for agile and effective decision making <ul style="list-style-type: none"> <li>• Improve response times against agreed SLAs.</li> <li>• Enable channel shift and move towards automated, cost-effective process, where appropriate.</li> <li>• Improve customer and employee satisfaction through process improvement.</li> <li>• Reduce repeat and avoidable contacts through effective demand management.</li> </ul> </li> </ol>

		<ul style="list-style-type: none"> <li>Remove double handling.</li> <li>Cost reductions and savings.</li> </ul>
	SECTION B: Proposal Impact	
No.	Question	Answer
	Buildings	
11	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption in buildings?	Neutral
12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	N/A
13	Will the proposal have an impact on the <b>CITY's</b> energy consumption in buildings?	
14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	N/A
	Travel	

15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Neutral
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	N/A
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	N/A
Water		
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	N/A
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	N/A
Renewable Energy		
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral
24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	N/A
25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral
26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	N/A
Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A



29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
	Waste	
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production? Will measures be included to improve reuse, reduction or recycling of materials or products?	Neutral
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
	Products and Infrastructure	
35	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building or large volume of equipment? Have measures been included to ensure energy efficiency?	No
36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
37	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building or large volume of equipment? Have measures been included to ensure energy efficiency?	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	N/A
	Other	

39	Are there any further ways in which your proposal could have an impact on carbon emissions?	No
40	Please provide an explanation for your answer to Question 39.  Enter N/A if the answer was No	N/A
	SECTION C: Actions	
No.	Question	Answer
41	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	N/A
42	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	N/A
43	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	N/A
44	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	None for the Transformation Plan and those for the projects to follow are yet to be identified.
	Overall Summary	

45	<p>Provide an overall summary of the assessment.</p> <p>You should include:</p> <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	<p>At this stage there are no defined projects in place under the plan and therefore the carbon impact of the work to be undertaken is not known.</p>
Submit your completed assessment to the climate change team for approval:		<a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a>

## Westcombe Engineering

	SECTION A: Proposal Details	
No.	Question	Answer
1	Date	02/12/2022
2	Proposal title	SAV-PLACE-02
3	Proposal start date (if applicable)	
4	Proposal end date (if applicable)	
5	Your name	James Collingridge
6	Directorate	Place, Economy & Communities
7	Head of Service approval (printed)	James Collingridge
	Completion reason	
8	What was the trigger for completing this assessment?	Council Report
9	If you selected 'other' for question 8, please explain the reason for submitting this assessment.	
	Project overview	
10	Please provide a brief description of the proposal, including the expected outcomes.	Westcombe Engineering is looking to increase their income through driving efficiencies in current processes and increasing sales both to existing and new customers.
	SECTION B: Proposal Impact	
No.	Question	Answer
	Electricity & heating	
11	Will the proposal have an impact on the <b>COUNCIL's</b> consumption of electricity or heating?	Increase

12	Please provide an explanation for your answer to Question 11. Enter N/A if the answer was Neutral	There is the potential if demand increases to such levels that further machines may be required to meet demand, if this was to happen, we could see an increase in electricity use.
13	Will the proposal have an impact on the <b>CITY's</b> consumption of electricity or heating?	Neutral
14	Please provide an explanation for your answer to Question 13. Enter N/A if the answer was Neutral	N/A
	Travel	
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Neutral
16	Please provide an explanation for your answer to Question 15. Enter N/A if the answer was Neutral	N/A
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	Please provide an explanation for your answer to Question 17. Enter N/A if the answer was Neutral	N/A
	Water	
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19. Enter N/A if the answer was Neutral	N/A
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21. Enter N/A if the answer was Neutral	N/A
	Renewable Energy	
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral
24	Please provide an explanation for your answer to Question 23. Enter N/A if the answer was Neutral	N/A
25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral

26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	N/A
Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
Waste		
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production?	Neutral
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
Goods		
35	Will the proposal involve the <b>COUNCIL</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No

36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
37	Will the proposal involve an organisation in the <b>CITY</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	N/A
	Buildings	
39	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
40	Please provide an explanation for your answer to Question 39. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
41	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
42	Please provide an explanation for your answer to Question 41.  Enter N/A if the answer was No	N/A
	Other	
43	Are there any further ways in which your proposal could have an impact on carbon emissions?	No
44	Please provide an explanation for your answer to Question 43.  Enter N/A if the answer was No	N/A
	SECTION C: Actions	
No.	Question	Answer

45	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	If further machines are required, we will be able to monitor impacts through utility bills.
46	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	We have solar panels installed on the roofs of Westcombe engineering to minimise the electricity needed from the grid.
47	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	We have solar panels installed on the roofs of Westcombe engineering to minimise the electricity needed from the grid.
48	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	Utility bills will be monitored
Overall Summary		
49	Provide an overall summary of the assessment.  You should include: <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	We are looking to both improve efficiencies and increase sales for Westcombe engineering through doing this we may require purchasing additional milling machines. If this were to occur this could have an impact on the electricity consumption, however, to mitigate against this we have solar panels installed on the roof of the building to minimise the use of electricity from the grid.
Submit your completed assessment to the climate change team for approval - <a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a>		
Please send any associated reports with the carbon impact assessment.		

Approved by  
Date

Hannah Swinburne  
09/01/23



## Data insight and digital capability and evidence base for change

	SECTION A: Proposal Details	
No.	Question	Answer
1	Date	24/11/2022
2	Proposal title	Data insight and digital capability and evidence base for change
3	Proposal start date (if applicable)	TBC
4	Proposal end date (if applicable)	TBC
5	Your name	Peter Wilson
6	Directorate	IT Service
9	Head of Service approval (printed)	Yes
	Completion reason	
7	What was the trigger for completing this assessment?	Other
8	If you selected 'other' for question 6, please explain the reason for submitting this assessment.	Transformation Plan
	Project overview	

10	Please provide a brief description of the proposal, including the expected outcomes.	<p>All Council departments should have the same level of access to data and analytics as people services do currently and members and corporate services have oversight of key metrics. This includes PCC data but also the wider system population intelligence that includes health and other data.</p> <p>This includes:</p> <ol style="list-style-type: none"> <li>1. Internal information from Council systems about activity, demand and outcomes</li> <li>2. Internal information about Council resources</li> <li>3. Wider system population Intelligence</li> <li>4. Building an Intelligence capacity to support evidence-based decision making and activity based on intelligence</li> </ol> <p>Sustainable Future Council and How we enable</p> <ul style="list-style-type: none"> <li>• Embed strong data insight capabilities to identify needs of our residents, make informed decisions and have a razor-sharp focus on performance/impact to enable excellent service delivery</li> <li>• Equip ourselves with the assets, resources and capability to deliver our plans</li> <li>• Employ capable, values driven staff, demonstrating excellent people management encouraging strong relationships with external partners e.g., secondment/shared staff</li> </ul> <p>This is the second version of this paper to reduce the ask and find resources internally within the business to support the delivery of the objective. This paper changes the approach to reflect the changes requested, whilst it still aims to deliver on the original objectives, the reduced level of investment does mean that we are unable to deliver as quickly as is required to support the council's overall transformation objectives. Careful planning and prioritisation will be critical to ensure its success.</p> <p>Create a Virtual Centre of Excellence for Data Insight and Analytics</p> <p>This will be a virtual team sitting across IT &amp; Digital Services, Public Health, and Partners</p> <p>In order that we can maximise our existing resources and capabilities.</p> <ul style="list-style-type: none"> <li>• We shall expand the Business Intelligence Manager's bandwidth by <ul style="list-style-type: none"> <li>o Moving the 2 HR Analysts into the Place team within Business Services</li> <li>o Move at least 1 Analyst from Place &amp; Economy into the Place team within Business Services</li> <li>o Include the Place team in the COE</li> </ul> </li> <li>• Include Data Services within the COE</li> <li>• Include the Public Health Analysts in the COE</li> </ul>
	SECTION B: Proposal Impact	
No.	Question	Answer
	Buildings	

11	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption in buildings?	Neutral
12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	N/A
13	Will the proposal have an impact on the <b>CITY's</b> energy consumption in buildings?	Neutral
14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	N/A
	Travel	
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Neutral
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	N/A
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	N/A
	Water	
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	N/A
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	N/A
	Renewable Energy	
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral
24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	N/A

25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral
26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	N/A
Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
Waste		
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production? Will measures be included to improve reuse, reduction or recycling of materials or products?	Neutral
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
Products and Infrastructure		
35	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building or large volume of equipment? Have measures been included to ensure energy efficiency?	No

36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
37	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building or large volume of equipment? Have measures been included to ensure energy efficiency?	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	N/A
	Other	
39	Are there any further ways in which your proposal could have an impact on carbon emissions?	No
40	Please provide an explanation for your answer to Question 39.  Enter N/A if the answer was No	N/A
	SECTION C: Actions	
No.	Question	Answer
41	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	N/A
42	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	N/A
43	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	N/A
44	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	None
	Overall Summary	

45	<p>Provide an overall summary of the assessment.</p> <p>You should include:</p> <ul style="list-style-type: none"><li>• Statements on the impact to the council's carbon emissions and environmental impact</li><li>• Statements on the impact to the city's carbon emissions and environmental impact</li><li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li></ul>	<p>The proposal is to move staff from one department to another and therefore there will be no change to the PCC or Peterborough carbon impact.</p>
<p>Submit your completed assessment to the climate change team for approval:</p>		<p><a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a></p>

Approved by	Hannah Swinburne
Date	

## ITDS Additional Cost Requirements

	SECTION A: Proposal Details	
No.	Question	Answer
1	Date	23/11/2022
2	Proposal title	ITDS Additional Cost Requirements
3	Proposal start date (if applicable)	TBC
4	Proposal end date (if applicable)	N/A
5	Your name	Peter Wilson
6	Directorate	IT Service
9	Head of Service approval (printed)	Yes
	Completion reason	
7	What was the trigger for completing this assessment?	General project development
8	If you selected 'other' for question 6, please explain the reason for submitting this assessment.	
	Project overview	
10	Please provide a brief description of the proposal, including the expected outcomes.	Mosaic is currently hosted for PCC on CCC servers. CCC are to cease doing so and a new host is to be found, with the preference being to go to the cloud.
	SECTION B: Proposal Impact	
No.	Question	Answer
	Buildings	
11	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption in buildings?	Neutral

12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	N/A
13	Will the proposal have an impact on the <b>CITY's</b> energy consumption in buildings?	Neutral
14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	N/A
	Travel	
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Neutral
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	N/A
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	N/A
	Water	
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	N/A
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	N/A
	Renewable Energy	
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral
24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	N/A
25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral



26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	N/A
	Carbon Capture	
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
	Waste	
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production? Will measures be included to improve reuse, reduction or recycling of materials or products?	Neutral
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
	Products and Infrastructure	
35	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building or large volume of equipment? Have measures been included to ensure energy efficiency?	No

36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
37	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building or large volume of equipment? Have measures been included to ensure energy efficiency?	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	N/A
	Other	
39	Are there any further ways in which your proposal could have an impact on carbon emissions?	No
40	Please provide an explanation for your answer to Question 39.  Enter N/A if the answer was No	N/A
	SECTION C: Actions	
No.	Question	Answer
41	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	N/A
42	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	N/A
43	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	N/A
44	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	None
	Overall Summary	

45	<p>Provide an overall summary of the assessment.</p> <p>You should include:</p> <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	<p>Mosaic is currently hosted externally and will continue to be but with a new provider. This will not therefore change PCC or Peterborough's carbon emissions.</p>
	<p>Submit your completed assessment to the climate change team for approval:</p>	<p><a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a></p>

## ITDS Risk Manager Role

SECTION A: Proposal Details		
No	Question	Answer
1	Date	24/11/2022
2	Proposal title	ITDS Risk Manager Role
3	Proposal start date (if applicable)	N/A
4	Proposal end date (if applicable)	N/A
5	Your name	Peter Wilson
6	Directorate	IT Service
9	Head of Service approval (printed)	Yes
Completion reason		
7	What was the trigger for completing this assessment?	Other
8	If you selected 'other' for question 6, please explain the reason for submitting this assessment.	Additional Cost Budget Plan
Project overview		
10	Please provide a brief description of the proposal, including the expected outcomes.	The proposal is to recruit a risk manager. This will allow us to meet our obligations and take more holistic view on Risk Management, without which we could leave the organisation corporately exposed.
SECTION B: Proposal Impact		
No	Question	Answer
Buildings		
11	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption in buildings?	Increase

12	<p>Please provide an explanation for your answer to Question 11.</p> <p>Enter N/A if the answer was Neutral</p>	<p>An additional member of staff will occasionally be using power for a screen, key card readers, hand dryers and possibly to charge their laptop.</p> <p>Their body heat will require the air conditioning to work a little harder in the summer, but the heating will not need to work as hard in the winter.</p> <p>An additional member of staff will also need entry to the building on occasions, letting heat/cool air out. This impact will be minimal.</p>
13	Will the proposal have an impact on the <b>CITY's</b> energy consumption in buildings?	Neutral
14	<p>Please provide an explanation for your answer to Question 13.</p> <p>Enter N/A if the answer was Neutral</p>	N/A
Travel		
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Neutral
16	<p>Please provide an explanation for your answer to Question 15.</p> <p>Enter N/A if the answer was Neutral</p>	N/A
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Increase
18	<p>Please provide an explanation for your answer to Question 17.</p> <p>Enter N/A if the answer was Neutral</p>	An additional member of staff will occasionally be travelling to the office.
Water		
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	<p>Please provide an explanation for your answer to Question 19.</p> <p>Enter N/A if the answer was Neutral</p>	N/A
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	<p>Please provide an explanation for your answer to Question 21.</p> <p>Enter N/A if the answer was Neutral</p>	N/A
Renewable Energy		
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral

24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	N/A
25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral
26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	N/A
Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
Waste		
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production? Will measures be included to improve reuse, reduction or recycling of materials or products?	Neutral
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
Products and Infrastructure		

35	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building or large volume of equipment? Have measures been included to ensure energy efficiency?	No
36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
37	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building or large volume of equipment? Have measures been included to ensure energy efficiency?	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	N/A
	Other	
39	Are there any further ways in which your proposal could have an impact on carbon emissions?	No
40	Please provide an explanation for your answer to Question 39.  Enter N/A if the answer was No	N/A
	SECTION C: Actions	
No	Question	Answer
41	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	No
42	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	An additional member of staff is required and will allow us to meet our obligations and take more holistic view on Risk Management, without which we could leave the organisation corporately exposed.
43	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	
44	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	None

	Overall Summary	
45	<p>Provide an overall summary of the assessment.</p> <p>You should include:</p> <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	<p>The recruitment of an additional member of staff will lead to slight increases in power usage and another person occasionally travelling to the office. This will have a minimal impact to council emissions.</p>
	Submit your completed assessment to the climate change team for approval:	<a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a>

Approved by

Hannah Swinburne

Date

09/01/23



## ITDS Savings Plan

	SECTION A: Proposal Details	
No	Question	Answer
1	Date	24/11/2022
2	Proposal title	ITDS Savings Plan
3	Proposal start date (if applicable)	TBC
4	Proposal end date (if applicable)	N/A
5	Your name	Peter Wilson
6	Directorate	IT Service
9	Head of Service approval (printed)	Yes
209	Completion reason	
7	What was the trigger for completing this assessment?	Other
8	If you selected 'other' for question 6, please explain the reason for submitting this assessment.	General Savings Plan
	Project overview	

10	Please provide a brief description of the proposal, including the expected outcomes.	<p>The proposal covers 5 different areas</p> <ol style="list-style-type: none"> <li>1. Stopping legacy systems / Processes</li> <li>2. Reducing Service Levels</li> <li>3. Reassessing resilience levels</li> <li>4. Reassessing Inflation assumptions</li> <li>5. System Changes</li> <li>6. Corporate re-alignment</li> </ol> <p>The impact will be determined by the area being put forward</p> <ol style="list-style-type: none"> <li>1. Stopping legacy systems / Processes <ol style="list-style-type: none"> <li>a. The turning off faxes and cheques, which are legacy systems but are still used within the council these will require a change to policy and with cheques may have a political implication.</li> <li>b. Further system savings are proposed by moving to one form solution (there are currently 3) will require investment to move from the current platforms</li> </ol> </li> <li>2. Reducing Service Levels <ol style="list-style-type: none"> <li>a. One of the service's highest costs is the support of our social care systems by reducing the service levels, this will impact social carer's ability to deliver as calls will take longer to resolve, it may also mean that systems aren't used properly, or shadow IT is introduced which could result in failures of inspections from the likes of OFSTED.</li> <li>b. Whilst overtime and standby are necessary to ensure that there is minimal impact on staff during standard working hours; a reconfiguration of this could reduce the cost whilst maintaining a certain level. However, the risk of staff not being able to use systems does increase, we are also increasingly being asked to do out of hours especially with the heightened risk of cyber and the potential power issues we are facing.</li> </ol> </li> <li>3. Reassessing resilience levels <ol style="list-style-type: none"> <li>a. Reassessing our frequency and retention of backups and system snapshots will reduce our cost base but could leave us vulnerable to potentially losing data if we had an outage especially from a successful ransomware attack</li> <li>b. We have in place disaster recovery for a large number of our systems – however not all of these systems are business critical. The impact would be that those systems in which DR is removed, if there is an outage then it could take up to 2 weeks to recover the systems</li> </ol> </li> <li>4. Reassessing Inflation assumptions – As we have secured some multi-year contracts for some of our support services, we can look to re-baseline our requirement. This creates a risk from uncertainty within the current economic climate therefore could create a pressure next year if inflation increases further than assumptions and/or the £ weakens further against the \$.</li> </ol>
	SECTION B: Proposal Impact	
No	Question	Answer
.	Buildings	

11	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption in buildings?	Decrease
12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	Turning off faxes will increase email traffic and demand on the servers but reduce energy usage via fax machines.
13	Will the proposal have an impact on the <b>CITY's</b> energy consumption in buildings?	Neutral
14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	N/A
Travel		
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Neutral
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	N/A
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	N/A
Water		
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	N/A
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	N/A
Renewable Energy		
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral
24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	N/A

25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral
26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	N/A
Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	Neutral
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	Neutral
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
Waste		
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production? Will measures be included to improve reuse, reduction or recycling of materials or products?	Neutral
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
Products and Infrastructure		
35	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building or large volume of equipment? Have measures been included to ensure energy efficiency?	No

36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
37	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building or large volume of equipment? Have measures been included to ensure energy efficiency?	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	N/A
Other		
39	Are there any further ways in which your proposal could have an impact on carbon emissions?	No
40	Please provide an explanation for your answer to Question 39.  Enter N/A if the answer was No	N/A
SECTION C: Actions		
No	Question	Answer
41	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	A project to remove fax machines will be launched in due course.
42	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	N/A
43	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	N/A
44	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	None
Overall Summary		

45	<p>Provide an overall summary of the assessment.</p> <p>You should include:</p> <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	<p>This is a general savings plan but a decrease in power usage from the removal of fax machines will eventually result.</p>
Submit your completed assessment to the climate change team for approval:		<a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a>

Approved by Date	Hannah Swinburne 09/01/23
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## Energy, Environment, Climate Change

	SECTION A: Proposal Details	
No.	Question	Answer
1	Date	05/12/2022
2	Proposal title	TRANS - PLACE - 02 - Energy, Environment, Climate Change
3	Proposal start date (if applicable)	01/04/2023
4	Proposal end date (if applicable)	N/A
5	Your name	Charlotte Palmer
6	Directorate	Place, Economy & Communities
7	Head of Service approval (printed)	N/A
	Completion reason	
8	What was the trigger for completing this assessment?	Other
9	If you selected 'other' for question 8, please explain the reason for submitting this assessment.	Annual budget setting
	Project overview	
10	Please provide a brief description of the proposal, including the expected outcomes.	This proposal seeks to drive forward action in line with the Council's declaration of a climate emergency by focussing on activities to reduce both organisational and citywide carbon emissions. The proposal includes identifying options to bring council wide resources together into a single delivery unit, securing capital investment to generate and save energy; generate a pipeline of invest ready projects; improve energy management and billing; transition the fleet to net-zero; maximise income from the ERF; support the roll out of residential PV; citywide EV charging infrastructure; and low carbon fuel options.
	SECTION B: Proposal Impact	
No.	Question	Answer

	Electricity & heating	
11	Will the proposal have an impact on the <b>COUNCIL's</b> consumption of electricity or heating?	Decrease
12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	This proposal seeks capital funding to install LED lighting which will directly reduce electricity usage and seeks investment to develop a pipeline of projects to reduce carbon, some of which will decrease the council's energy requirements.
13	Will the proposal have an impact on the <b>CITY's</b> consumption of electricity or heating?	Decrease
14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	This proposal includes a project to roll out a citywide solar PV scheme which will directly reduce electricity demand and seeks investment to develop a pipeline of projects to reduce carbon some of which will decrease the energy requirements.
	Travel	
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Decrease
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	This project includes a trial at Aragon to roll out HVO and an assessment of the roadmap to transition the remaining fleet to net zero.
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Decrease
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	This project seeks funding to regrade a vacant role to create a new fixed term post focussed on the roll out of EV charging infrastructure citywide.
	Water	
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	N/A
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	N/A
	Renewable Energy	



23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Increase
24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	This proposal seeks capital funding to install additional solar PV and seeks investment to develop a pipeline of projects to generate further energy.
25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Increase
26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	This proposal seeks support to roll out Solar Together, a residential bulk buy scheme, for domestic properties across the city.
Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
Waste		
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production?	Neutral

34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
Goods		
35	Will the proposal involve the <b>COUNCIL</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A - this may be required at a later stage but is not within the scope of this stage of the project.
37	Will the proposal involve an organisation in the <b>CITY</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	N/A
Buildings		
39	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
40	Please provide an explanation for your answer to Question 39. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
41	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
42	Please provide an explanation for your answer to Question 41.  Enter N/A if the answer was No	N/A
Other		

43	Are there any further ways in which your proposal could have an impact on carbon emissions?	Yes
44	Please provide an explanation for your answer to Question 43.  Enter N/A if the answer was No	This project will strengthen the staff resources the council has to develop and take forward carbon reduction projects.
	SECTION C: Actions	
No.	Question	Answer
45	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	Two aspects of the project have been quantified to date. This includes 42.5tCO2 from the solar installations and 45.7tCo2 from the LED upgrades. The development of a project pipeline will enable further quantification to be completed.
46	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	N/A
47	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	N/A
48	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	Each element of the overall project will be tracked, and savings monitored as part of the Council's Carbon Management Plan and citywide climate change plan.
	Overall Summary	

49	<p>Provide an overall summary of the assessment.</p> <p>You should include:</p> <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	<p>This proposal seeks to drive forward action in line with the Council's declaration of a climate emergency by focussing on activities to reduce both organisational and citywide carbon emissions. The proposal includes identifying options to bring council wide resources together into a single delivery unit, securing capital investment to generate renewable electricity and reduce energy usage; generate a pipeline of invest ready projects; improve energy management and billing; transition the fleet to net-zero; maximise income from the ERF; support the roll out of residential PV; citywide EV charging infrastructure; and low carbon fuel options. All of these activities will positively support the Council's climate change activities.</p>
<p>Submit your completed assessment to the climate change team for approval - <a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a></p>		
<p>Please send any associated reports with the carbon impact assessment.</p>		

<p>Approved by</p> <p>Date</p>	<p>Hannah Swinburne</p> <p>09/01/23</p>
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## Moving Traffic

	SECTION A: Proposal Details	
No.	Question	Answer
1	Date	24th November 2022
2	Proposal title	Application for Moving Traffic Enforcement Powers
3	Proposal start date (if applicable)	13th January 2023
4	Proposal end date (if applicable)	n/a - ongoing
5	Your name	Adam Payton
6	Directorate	Place, Economy & Communities
7	Head of Service approval (printed)	Clair George
	Completion reason	
8	What was the trigger for completing this assessment?	Cabinet Report
9	If you selected 'other' for question 8, please explain the reason for submitting this assessment.	
	Project overview	
10	Please provide a brief description of the proposal, including the expected outcomes.	<p>The proposal is to apply to the Department for Transport for a designation order to be issued to the council for moving traffic enforcement powers. These powers, granted under part 6 of the Traffic Management Act 2004 will allow the local authority to enforce moving traffic offences as defined in Schedule 7 of that act, which includes but is not limited to the - no entries, pedestrian zones, bus gates, prohibited turns. Should a designation order be granted, the council will need to install certified and approved camera equipment at enforcement sites to record offences being committed. Penalty charge notices could then be sent in the post to the registered keeper of the offending vehicle.</p> <p>Expected outcomes would be a reduction in offences, leading to improved compliance with the restrictions - road safety, better public transport links and traffic flow.</p>
	SECTION B: Proposal Impact	
No.	Question	Answer
	Electricity & heating	

11	Will the proposal have an impact on the <b>COUNCIL's</b> consumption of electricity or heating?	Increase
12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	Cameras used to monitor enforcement sites will have to be powered from the mains supply (probably from street lighting columns that they would be fixed to) Cameras would be powered continuously but only recording footage if an offence was detected.
13	Will the proposal have an impact on the <b>CITY's</b> consumption of electricity or heating?	Increase
14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	Only due to the councils increase in electricity consumption
Travel		
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Neutral
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	Other than the initial site inspections and install of equipment, no council travel will be involved. Cameras will transmit captured footage remotely over 4G data networks - there will be no requirement to travel to sites
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Decrease
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	Enforcement of pedestrian zones and school safer street sites should reduce the movement of motor vehicles in the city and promote active travel alternatives
Water		
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	N/A
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	N/A
Renewable Energy		
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral

24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	N/A
25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral
26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	N/A
Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
Waste		
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production?	Increase
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	Service of penalty charge notices (PCNs) and further statutory documents in relation to the enforcement process will be on paper and sent in the post - there paper waste will be created in the process of enforcement. The councils recycled paper will be used and we can include a statement on all notices encouraging recycling when the notices are to be disposed of
Goods		

35	Will the proposal involve the <b>COUNCIL</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	Yes
36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	Cameras will likely be static, pole mounted devices. They will include transmission electronics to capture, record and process footage. Each enforcement site will require at least one camera, maybe more. Cameras could be vehicle mounted, so they can be moved from site to site, this is not a consideration for the first 6 initial sites proposed though.
37	Will the proposal involve an organisation in the <b>CITY</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	N/A
Buildings		
39	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
40	Please provide an explanation for your answer to Question 39. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
41	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
42	Please provide an explanation for your answer to Question 41.  Enter N/A if the answer was No	N/A
Other		
43	Are there any further ways in which your proposal could have an impact on carbon emissions?	No
44	Please provide an explanation for your answer to Question 43.  Enter N/A if the answer was No	N/A



SECTION C: Actions		
No.	Question	Answer
45	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	It is difficult to quantify increased energy consumption from cameras operating at this point. Once sites are surveyed and there is a procurement process in place the energy consumption from various supplier equipment can be considered as part of the contract award process. It is estimated that compliance at enforcement sites can increase by so much as 90% when enforcement is applied, so emissions in key parts of the city where motor vehicles are prohibited (pedestrian areas, school safer streets) could reduce by this much.
46	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	Increases in waste production and electricity consumption can be justified against the wider benefits of the drivers of the proposal - pedestrian safety, reduced congestion, improved traffic flow and public transport provisions etc.
47	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	Energy consumption of potential camera suppliers considered during the procurement process. Communication in the notice processing and debt recovery stages conducted by email where legislation allows. Appeals encouraged online as opposed to by post to reduce paper waste.
48	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	Energy consumption at sites monitored. Number of documents printed and posted as well as received counted and recorded.
Overall Summary		
49	Provide an overall summary of the assessment.  You should include: • Statements on the impact to the council's carbon emissions and environmental impact • Statements on the impact to the city's carbon emissions and environmental impact • Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions	Overall, there will be increases on the council's energy consumption that are unavoidable in order to conduct the enforcement - it must, by legislation, be conducted by approved camera devices. Paper waste will also be created, again forced upon us by legislation that dictates notices must be served in the post. Overall, it would be hoped the proposal has a positive impact on carbon emissions as it seeks to promote active travel, discourage motor vehicle use in key areas and improve traffic flow, congestion, and public transport.

Submit your completed assessment to the climate change team for approval - [climatechange@peterborough.gov.uk](mailto:climatechange@peterborough.gov.uk)

Please send any associated reports with the carbon impact assessment.

Approved by

Hannah Swinburne

Date

09/01/23

## ANPR CAR PARKS

	SECTION A: Proposal Details	
No.	Question	Answer
1	Date	29th November 2022
2	Proposal title	Installation of ANPR Cameras in Pay and Display Car Parks
3	Proposal start date (if applicable)	Project to commence once approved
4	Proposal end date (if applicable)	n/a - ongoing
5	Your name	Clair George
6	Directorate	Place, Economy & Communities
7	Head of Service approval (printed)	Approved - Rob Hill - Acting Service Director Communities
	Completion reason	
8	What was the trigger for completing this assessment?	Other
9	If you selected 'other' for question 8, please explain the reason for submitting this assessment.	Transformation Bid
	Project overview	
10	Please provide a brief description of the proposal, including the expected outcomes.	The proposal is to install ANPR barrier-controlled cameras in city centre pay and display car parks in line with the parking strategy. The project proposes a review is undertaken and suitable car parks benefits from ANPR technology replacing current pay and display ticket machines. This could result in visitors spending longer in the city rather than hurrying back to vehicle in fear of receiving a PCN, ANPR also would reduce the need enforce the car park resulting in more patrols of hot spot location outside city centre and in residential areas. It will also ensure anyone parking outside enforcement hours would have to pay for a parking.
	SECTION B: Proposal Impact	
No.	Question	Answer
	Electricity & heating	
11	Will the proposal have an impact on the <b>COUNCIL's</b> consumption of electricity or heating?	Increase

12	Please provide an explanation for your answer to Question 11. Enter N/A if the answer was Neutral	Cameras used to monitor the location will need to be powered from the mains supply . Cameras / barriers would be powered continuously
13	Will the proposal have an impact on the CITY's consumption of electricity or heating?	Increase
14	Please provide an explanation for your answer to Question 13. Enter N/A if the answer was Neutral	Only due to the councils increase in electricity consumption
Travel		
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Neutral
16	Please provide an explanation for your answer to Question 15. Enter N/A if the answer was Neutral	Other than the initial site inspections and install of equipment, no additional council travel will be involved as car parks are already inspected daily.
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	Please provide an explanation for your answer to Question 17. Enter N/A if the answer was Neutral	n/a - ongoing
Water		
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19. Enter N/A if the answer was Neutral	N/A
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21. Enter N/A if the answer was Neutral	N/A
Renewable Energy		
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral
24	Please provide an explanation for your answer to Question 23. Enter N/A if the answer was Neutral	N/A

25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral
26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	N/A
Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
Waste		
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production?	Neutral
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	n/a - ongoing
Goods		
35	Will the proposal involve the <b>COUNCIL</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	Yes

36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	Cameras will be static, pole mounted devices. They will include transmission electronics to capture, record and process footage to allow for correct payment to be made.
37	Will the proposal involve an organisation in the <b>CITY</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	N/A
Buildings		
39	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
40	Please provide an explanation for your answer to Question 39. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
41	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
42	Please provide an explanation for your answer to Question 41.  Enter N/A if the answer was No	N/A
Other		
43	Are there any further ways in which your proposal could have an impact on carbon emissions?	Yes
44	Please provide an explanation for your answer to Question 43.  Enter N/A if the answer was No	Due to reduced enforcement in the city centre, officers can target hot spot areas outside the city centre. This may include enforcing parking offences which cause a barrier to cycling and walking, such as those which cause an issue in visibility for pedestrian and cyclists, especially outside schools. This may in time improve rates of cycling and walking, thus reducing travel emissions.
SECTION C: Actions		
No.	Question	Answer

45	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	It is difficult to quantify increased energy consumption from ANPR cameras operating at this point. Once sites are surveyed and there is a procurement process in place the energy consumption from various supplier equipment can be considered as part of the contract award process.
46	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	Increases in electricity consumption can be justified against the wider benefits of this proposal including improved parking experience, more visitors to the city centre and increased income with more enforcement at hot spot locations resulting in a safer environment for vulnerable road users.
47	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	Energy consumption of potential camera suppliers considered during the procurement process.
48	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	Energy consumption at sites monitored.
Overall Summary		
49	Provide an overall summary of the assessment.  You should include: <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	Overall, there will be increases on the council's energy consumption that are unavoidable to operate the ANPR cameras/barriers however overall, it is hoped that introduction of ANPR will have a positive impact as less enforcement is required in the city Centre, officers can target hot spot's locations outside the city Centre which will create safer environment for walking and cycling as they may be able to reduce offences which will improve visibility for pedestrians and cyclists.
Submit your completed assessment to the climate change team for approval - <a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a>		
Please send any associated reports with the carbon impact assessment.		

Approved by

Hannah Swinburne

Date

09/01/23

## City Centre Transport

	SECTION A: Proposal Details	
No.	Question	Answer
1	Date	05/12/2022
2	Proposal title	TRANS - PLACE - 11 City Centre Transport
3	Proposal start date (if applicable)	01/04/2023
4	Proposal end date (if applicable)	N/A
5	Your name	Charlotte Palmer
6	Directorate	Place, Economy & Communities
7	Head of Service approval (printed)	N/A
	Completion reason	
8	What was the trigger for completing this assessment?	Other
9	If you selected 'other' for question 8, please explain the reason for submitting this assessment.	Annual budget setting
	Project overview	
10	Please provide a brief description of the proposal, including the expected outcomes.	<p>The city centre is entering a new and exciting phase in its development, a phase that will deliver significant levels of growth and development. It is essential that work is undertaken now to understand the future transport requirements to ensure growth is enabled and carefully curated to enable the city to maximise its potential. To date, initial high-level work has been undertaken to produce a draft City Centre Transport Vision which aims to embrace emerging technologies and achieve a shift in travel behaviour. The vision details the opportunity to develop multi-functional transport hubs on the periphery of the city centre which will: replace the majority of city centre car parking (private and public); serve as transition points for public transport as well as goods and last mile deliveries destined for the city centre; reduce through trips; and enable the reallocation of road space for public realm corridors with high quality active travel infrastructure.</p> <p>Further work now needs to be undertaken to finalise a viable vision. This includes assessing the feasibility of broader options including workplace parking levies and congestion zone charging and quantifying what that means in terms of the infrastructure that will need to be delivered and by when. The funding requested in this proposal will allow this work to be undertaken and put the Council in a strong position secure Strategic Outline Business Case (SOBC) funding from the CPCA, DfT or other partners.</p>



	SECTION B: Proposal Impact	
No.	Question	Answer
	Electricity & heating	
11	Will the proposal have an impact on the <b>COUNCIL's</b> consumption of electricity or heating?	Neutral
12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	N/A
13	Will the proposal have an impact on the <b>CITY's</b> consumption of electricity or heating?	Neutral
14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	N/A
	Travel	
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Neutral
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	N/A
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	N/A - whilst this is focussed on transport the project is only at the feasibility stage and therefore actual emissions will not change.
	Water	
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	N/A
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	N/A

	Renewable Energy	
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral
24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	N/A
25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral
26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	N/A
	Carbon Capture	
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
	Waste	
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production?	Neutral

34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
Goods		
35	Will the proposal involve the <b>COUNCIL</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
37	Will the proposal involve an organisation in the <b>CITY</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
38	Please provide an explanation for your answer to Question 37. Enter N/A if the answer was No	N/A
Buildings		
39	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
40	Please provide an explanation for your answer to Question 39. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
41	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
42	Please provide an explanation for your answer to Question 41. Enter N/A if the answer was No	N/A
Other		

43	Are there any further ways in which your proposal could have an impact on carbon emissions?	No
44	Please provide an explanation for your answer to Question 43. Enter N/A if the answer was No	Not at this stage but if the project develops ultimately through to construction it will have a positive impact on the city's emissions.
	SECTION C: Actions	
No.	Question	Answer
45	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	N/A
46	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	N/A
47	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	N/A
48	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	N/A
	Overall Summary	

49

Provide an overall summary of the assessment.

You should include:

- Statements on the impact to the council's carbon emissions and environmental impact
- Statements on the impact to the city's carbon emissions and environmental impact
- Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions

The city centre is entering a new and exciting phase in its development, a phase that will deliver significant levels of growth and development. It is essential that work is undertaken now to understand the future transport requirements to ensure growth is enabled and carefully curated to enable the city to maximise its potential. To date, initial high-level work has been undertaken to produce a draft City Centre Transport Vision which aims to embrace emerging technologies and achieve a shift in travel behaviour. The vision details the opportunity to develop multi-functional transport hubs on the periphery of the city centre which will: replace the majority of city centre car parking (private and public); serve as transition points for public transport as well as goods and last mile deliveries destined for the city centre; reduce through trips; and enable the reallocation of road space for public realm corridors with high quality active travel infrastructure.

Further work now needs to be undertaken to finalise a viable vision. This includes assessing the feasibility of broader options including workplace parking levies and congestion zone charging and quantifying what that means in terms of the infrastructure that will need to be delivered and by when. The funding requested in this proposal will allow this work to be undertaken and put the Council in a strong position secure Strategic Outline Business Case (SOBC) funding from the CPCA, DfT or other partners.

This feasibility work will have no impact on carbon emissions, but if the project develops ultimately through to construction it will have a positive impact on the city's emissions.

Submit your completed assessment to the climate change team for approval - [climatechange@peterborough.gov.uk](mailto:climatechange@peterborough.gov.uk)

Please send any associated reports with the carbon impact assessment.

Approved by

Hannah Swinburne

Date

09/01/23

## Recycling Education

	SECTION A: Proposal Details	
No.	Question	Answer
1	Date	11/11/2022
2	Proposal title	TRANS - PLACE 01 – Recycling Education
3	Proposal start date (if applicable)	01/04/2023
4	Proposal end date (if applicable)	01/03/2026
5	Your name	Richard Pearn
6	Directorate	Place & Economy
9	Head of Service approval (printed)	Place & Economy
	Completion reason	Place & Economy
7	What was the trigger for completing this assessment?	Other
8	If you selected 'other' for question 6, please explain the reason for submitting this assessment.	Annual Budget Setting
	Project overview	
10	Please provide a brief description of the proposal, including the expected outcomes.	The proposal is to significantly increase the resource invested in education and awareness raising regarding recycling for residents in Peterborough, with a coordinated communications campaign as well as the deployment of recycling advisors. The outcome is expected to be an increase in recycling such that the savings in treatment costs more than cover the cost of the additional staff/service.
	SECTION B: Proposal Impact	
No.	Question	Answer
	Buildings	

11	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption in buildings?	Neutral
12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	N/A
13	Will the proposal have an impact on the <b>CITY's</b> energy consumption in buildings?	Neutral
14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	N/A
Travel		
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Increase
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	There may be a small increase from the education staff travelling to locations across the city.
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	N/A
Water		
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	N/A
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	N/A
Renewable Energy		
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral

24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	N/A
25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral
26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	N/A
Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
Waste		
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production? Will measures be included to improve reuse, reduction or recycling of materials or products?	Decrease
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	More material should be directed from waste disposal to recycling, although overall material tonnages are not likely to change much.



	Products and Infrastructure	
35	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building or large volume of equipment? Have measures been included to ensure energy efficiency?	No
36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
37	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building or large volume of equipment? Have measures been included to ensure energy efficiency?	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	N/A
	Other	
39	Are there any further ways in which your proposal could have an impact on carbon emissions?	No
40	Please provide an explanation for your answer to Question 39.  Enter N/A if the answer was No	N/A
	SECTION C: Actions	
No.	Question	Answer
41	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	There is an expectation that this project will increase the recycling of household waste by 5% approximately 3,500 tonnes of material diverted from the ERF to recycling, composting or Anaerobic Digestion.
42	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	N/A
43	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	N/A

44	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	N/A
	Overall Summary	
45	<p>Provide an overall summary of the assessment.</p> <p>You should include:</p> <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	<p>There is likely to be a small increase in carbon emissions through staff travel. The improved recycling education and communications efforts should improve the recycling of household waste in the city with associated carbon impact improvements. There should be an overall positive improvement in carbon emissions.</p>
	Submit your completed assessment to the climate change team for approval:	<a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a>

Approved by  
Date

Hannah Swinburne  
09/01/23

## HR Restructure

	SECTION A: Proposal Details	
No.	Question	Answer
1	Date	26-Oct-22
2	Proposal title	HR Restructure
3	Proposal start date (if applicable)	
4	Proposal end date (if applicable)	
5	Your name	Lisa Brightey
6	Directorate	Corporate Services
7	Head of Service approval (printed)	Mandy Pullen
	Completion reason	
8	What was the trigger for completing this assessment?	Procurement
9	If you selected 'other' for question 8, please explain the reason for submitting this assessment.	
	Project overview	
10	Please provide a brief description of the proposal, including the expected outcomes.	<p>The aim of change is to: Ensure that there is a sustainable HR function which is resourced appropriately to support the Council to deliver against its priorities, corporate plan and improvement plan noting that some of this can be transformational, but the core HR team needs to be sustainable.</p> <p>Further opportunities present to streamline HR processes including recruitment, retention (currently shared with CCC) and L &amp; D focussing on the whole council and not just social care</p>
	SECTION B: Proposal Impact	
No.	Question	Answer
	Electricity & heating	

11	Will the proposal have an impact on the <b>COUNCIL's</b> consumption of electricity or heating?	Neutral
12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	N/A
13	Will the proposal have an impact on the <b>CITY's</b> consumption of electricity or heating?	Neutral
14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	N/A
Travel		
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Neutral
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	N/A
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	N/A
Water		
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	N/A
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	N/A
Renewable Energy		
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral
24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	N/A

25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral
26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	N/A
Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
Waste		
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production?	Neutral
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
Goods		
35	Will the proposal involve the <b>COUNCIL</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No

36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
37	Will the proposal involve an organisation in the <b>CITY</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	N/A
Buildings		
39	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
40	Please provide an explanation for your answer to Question 39. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
41	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
42	Please provide an explanation for your answer to Question 41.  Enter N/A if the answer was No	N/A
Other		
43	Are there any further ways in which your proposal could have an impact on carbon emissions?	No
44	Please provide an explanation for your answer to Question 43.  Enter N/A if the answer was No	N/A
SECTION C: Actions		
No.	Question	Answer

45	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	N/A
46	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	N/A
47	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	N/A
48	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	N/A
Overall Summary		
49	<p>Provide an overall summary of the assessment.</p> <p>You should include:</p> <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	There are no known environmental impacts identified as a result of the procurement of the benefits scheme
Submit your completed assessment to the climate change team for approval - <a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a>		
Please send any associated reports with the carbon impact assessment.		

Approved by  
Date

Hannah Swinburne  
09/01/23

## HR Terms and Conditions Review

	SECTION A: Proposal Details	
No.	Question	Answer
1	Date	26-Oct-22
2	Proposal title	Terms and Conditions Review
3	Proposal start date (if applicable)	
4	Proposal end date (if applicable)	
5	Your name	Lisa Brightey
6	Directorate	Corporate Services
7	Head of Service approval (printed)	Mandy Pullen
	Completion reason	
8	What was the trigger for completing this assessment?	Council Report
9	If you selected 'other' for question 8, please explain the reason for submitting this assessment.	
	Project overview	
10	Please provide a brief description of the proposal, including the expected outcomes.	<p>As part of the budget preparations in January 2022, it was agreed that a report would be produced outlining what further savings (if any) could be made from pay and terms and conditions of employment.</p> <p>The proposed change currently being considered is:</p> <p>Change the Christmas leave arrangements to Unpaid leave for all staff from December 2024. Deductions from pay would start in May 2024</p> <p>Change the Purchase of annual leave scheme from maximum of 5 days to 20 days</p> <p>Leavers only paid for untaken annual leave in exceptional circumstances wef 01 April 2024.</p> <p>Increase the period between DBS re-checks from 3 years to 5 years</p> <p>Introduce the DBS Update service either for those who are already subscribed or for all re-checks</p>



	SECTION B: Proposal Impact	
No.	Question	Answer
	Electricity & heating	
11	Will the proposal have an impact on the <b>COUNCIL's</b> consumption of electricity or heating?	Neutral
12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	N/A
13	Will the proposal have an impact on the <b>CITY's</b> consumption of electricity or heating?	Neutral
14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	N/A
	Travel	
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Neutral
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	N/A
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	N/A
	Water	
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	N/A
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	N/A

Renewable Energy		
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral
24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	N/A
25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral
26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	N/A
Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
Waste		
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production?	Neutral

34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
	Goods	
35	Will the proposal involve the <b>COUNCIL</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
37	Will the proposal involve an organisation in the <b>CITY</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	N/A
	Buildings	
39	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
40	Please provide an explanation for your answer to Question 39. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
41	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
42	Please provide an explanation for your answer to Question 41.  Enter N/A if the answer was No	N/A
	Other	
43	Are there any further ways in which your proposal could have an impact on carbon emissions?	No

44	Please provide an explanation for your answer to Question 43. Enter N/A if the answer was No	N/A
SECTION C: Actions		
No.	Question	Answer
45	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	N/A
46	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	N/A
47	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	N/A
48	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	N/A
Overall Summary		
49	Provide an overall summary of the assessment.  You should include: • Statements on the impact to the council's carbon emissions and environmental impact • Statements on the impact to the city's carbon emissions and environmental impact • Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions	There are no known environmental impacts identified as a result of the procurement of the benefits scheme
Submit your completed assessment to the climate change team for approval - <a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a>		
Please send any associated reports with the carbon impact assessment.		

Approved by  
Date

Hannah Swinburne  
09/01/23

## HR Vivup Benefits Platform

	SECTION A: Proposal Details	
No.	Question	Answer
1	Date	26-Oct-22
2	Proposal title	Benefit Review
3	Proposal start date (if applicable)	01/12/2022
4	Proposal end date (if applicable)	
5	Your name	Lisa Brightey
6	Directorate	Corporate Services
7	Head of Service approval (printed)	Mandy Pullen
	Completion reason	
8	What was the trigger for completing this assessment?	Procurement
9	If you selected 'other' for question 8, please explain the reason for submitting this assessment.	
	Project overview	
10	Please provide a brief description of the proposal, including the expected outcomes.	The decision is to procure a benefits platform from Vivup Employee Benefits Scheme, the proposed outcome will be the council can achieve increased savings and provide our employees with a relevant and extensive reward package.
	SECTION B: Proposal Impact	
No.	Question	Answer
	Electricity & heating	

11	Will the proposal have an impact on the <b>COUNCIL's</b> consumption of electricity or heating?	Neutral
12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	N/A
13	Will the proposal have an impact on the <b>CITY's</b> consumption of electricity or heating?	Neutral
14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	N/A
Travel		
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Neutral
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	N/A
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	N/A
Water		
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	N/A
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	N/A
Renewable Energy		
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral
24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	N/A

25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral
26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	N/A
Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
Waste		
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production?	Neutral
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
Goods		
35	Will the proposal involve the <b>COUNCIL</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No

36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
37	Will the proposal involve an organisation in the <b>CITY</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	N/A
Buildings		
39	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
40	Please provide an explanation for your answer to Question 39. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
41	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
42	Please provide an explanation for your answer to Question 41.  Enter N/A if the answer was No	N/A
Other		
43	Are there any further ways in which your proposal could have an impact on carbon emissions?	No
44	Please provide an explanation for your answer to Question 43.  Enter N/A if the answer was No	N/A
SECTION C: Actions		
No.	Question	Answer



45	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	N/A
46	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	N/A
47	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	N/A
48	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	N/A
Overall Summary		
49	<p>Provide an overall summary of the assessment.</p> <p>You should include:</p> <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	There are no known environmental impacts identified as a result of the procurement of the benefits scheme
Submit your completed assessment to the climate change team for approval - <a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a>		
Please send any associated reports with the carbon impact assessment.		

Approved by  
Date

Hannah Swinburne  
09/01/23

## Private Sector Enforcement Service

	SECTION A: Proposal Details	
No.	Question	Answer
1	Date	17/11/2022
2	Proposal title	Transformation of Private Sector Enforcement
3	Proposal start date (if applicable)	18/11/2022
4	Proposal end date (if applicable)	12/01/2023
5	Your name	Peter Gell
6	Directorate	Place, Economy & Communities
7	Head of Service approval (printed)	
	Completion reason	
8	What was the trigger for completing this assessment?	General Project Development
9	If you selected 'other' for question 8, please explain the reason for submitting this assessment.	
	Project overview	
10	Please provide a brief description of the proposal, including the expected outcomes.	This proposal includes a number of elements. The first part is the restructure of the councils housing enforcement team to deliver a more financially sustainable and effective service. The second part is to obtain Secretary of State approval to implement a Selective Licensing Scheme, and to go out to public consultation regarding an Additional Licensing Scheme with a view to implementing one. The third party is a procurement exercise to identify a third-party provider to administer the licensing schemes and undertake compliance checks against scheme conditions.
	SECTION B: Proposal Impact	
No.	Question	Answer
	Electricity & heating	
11	Will the proposal have an impact on the <b>COUNCIL's</b> consumption of electricity or heating?	Neutral
12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	N/A

13	Will the proposal have an impact on the <b>CITY's</b> consumption of electricity or heating?	Decrease
14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	A condition of the new licensing Schemes as is currently the case with Mandatory licensing will be requirements relating to energy efficiency, compliance with which will decrease consumption of electricity or heating.
Travel		
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Decrease
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	There would be a decrease, as the councils housing enforcement team would be smaller than it is now following a restructure, this resulting in less travel by officers in the course of their job.
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Increase
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	Though council officers will travel less as a smaller team, a third party will undertake site visits on behalf on the council, so the net position will be neutral.
Water		
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	N/A
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	N/A
Renewable Energy		
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral
24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	N/A
25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral

26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	N/A
Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
Waste		
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production?	Neutral
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
Goods		
35	Will the proposal involve the <b>COUNCIL</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No

36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
37	Will the proposal involve an organisation in the <b>CITY</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	N/A
	Buildings	
39	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
40	Please provide an explanation for your answer to Question 39. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
41	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
42	Please provide an explanation for your answer to Question 41.  Enter N/A if the answer was No	N/A
	Other	
43	Are there any further ways in which your proposal could have an impact on energy efficiency?	No
44	Are there any further ways in which your proposal could have an impact on carbon emissions?	N/A
	SECTION C: Actions	
No.	Question	Answer

45	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	
46	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	The overall position is neutral. The project itself will lead to better housing conditions which will in turn result in better outcomes for tenants.
47	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	N/A
48	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	The council and contracted third-party will monitor mileage undertaken in delivery of statutory housing duties to ensure only essential transport journeys take place. The type of transport and vehicle used will also be captured.
Overall Summary		
49	Provide an overall summary of the assessment.  You should include: <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	This project has a positive impact on carbon emissions and the environment as a whole due to energy efficiency requirements being part of new licensing scheme conditions. There will be a slight reduction in carbon emissions by the council through reduced transport, this is however balanced off by a third-party undertaking work on the council's behalf.
Submit your completed assessment to the climate change team for approval - <a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a>		
Please send any associated reports with the carbon impact assessment.		

Approved by

Hannah Swinburne

Date

21/11/2022

## New Temporary Accommodation Provisions

SECTION A: Proposal Details		
No	Question	Answer
1	Date	04/01/2023
2	Proposal title	Trans Place 08 (New TA)
3	Proposal start date (if applicable)	01/01/2023
4	Proposal end date (if applicable)	Ongoing
5	Your name	Sean Evans
6	Directorate	Place, Economy & Communities
7	Head of Service approval (printed)	Sean Evans
Completion reason		
8	What was the trigger for completing this assessment?	General Project Development
9	If you selected 'other' for question 8, please explain the reason for submitting this assessment.	
Project overview		
10	Please provide a brief description of the proposal, including the expected outcomes.	<p>As levels of homelessness remain high and show little signs of reducing as we enter a cost-of-living crisis the ongoing need for suitable temporary accommodation for homeless households will continue.</p> <p>The proposed policy in relation to procurement of temporary accommodation will reduce/eliminate the current reliance on B&amp;B type accommodation, which is both costly for the Council and often inappropriate accommodation for households while their homelessness is being resolved.</p> <p>By increasing the supply of self-contained accommodation by lease from private providers or by acquisition, we expect to see improved outcomes for households affected by homelessness and resultant reduced demand on other public services that poor homelessness experiences can have.</p>
SECTION B: Proposal Impact		
No	Question	Answer

Electricity & heating		
11	Will the proposal have an impact on the <b>COUNCIL's</b> consumption of electricity or heating?	Neutral
12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	N/A
13	Will the proposal have an impact on the <b>CITY's</b> consumption of electricity or heating?	Increase
14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	As households are accommodated in self-contained accommodation rather than B&B accommodation their energy usage is likely to increase.
Travel		
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Neutral
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	N/A
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	N/A
Water		
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	N/A
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	N/A
Renewable Energy		
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral
24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	N/A



25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral
26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	N/A
Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
Waste		
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production?	Neutral
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
Goods		
35	Will the proposal involve the <b>COUNCIL</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No

36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
37	Will the proposal involve an organisation in the <b>CITY</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	N/A
Buildings		
39	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	Yes, and measures will be included to ensure energy efficiency
40	Please provide an explanation for your answer to Question 39. Has energy efficiency been considered?  Enter N/A if the answer was No	Any property that is acquired will be brought up to minimum energy efficiency levels before being made available for letting.
41	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	Yes, and measures will be included to ensure energy efficiency
42	Please provide an explanation for your answer to Question 41.  Enter N/A if the answer was No	Any property that is acquired will be brought up to minimum energy efficiency levels before being made available for letting.
Other		
43	Are there any further ways in which your proposal could have an impact on carbon emissions?	
44	Please provide an explanation for your answer to Question 43.  Enter N/A if the answer was No	N/A
SECTION C: Actions		
No	Question	Answer

45	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	N/A
46	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	Main drivers are financial and improved outcomes for clients impacted by homelessness
47	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	N/A
48	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	Stock condition surveys and planned works to bring properties up to minimum energy efficiency levels will be monitored through the onboarding and delegated authority processes.
Overall Summary		
49	<p>Provide an overall summary of the assessment.</p> <p>You should include:</p> <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	<p>The project will not impact directly on the council's carbon emissions or environmental impact.</p> <p>While it's anticipated that the level city's energy consumption will be negative, the benefits of the proposal both financially and outcomes for clients make it essential for the proposals to be achieved.</p> <p>Overall, the proposal will have a negative impact on carbon emissions due to the increased energy demands of heating self-contained accommodation opposed to B&amp;B accommodation, but the project is proposed for the reasons detailed above.</p>
Submit your completed assessment to the climate change team for approval - <a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a>		
Please send any associated reports with the carbon impact assessment.		

Approved by  
Date

Hannah Swinburne  
12/01/23

## Children's Savings

### SECTION A: Proposal Details

No.	Question	Answer
1	Date	8th December 2022
2	Proposal title	Children's services - family safeguarding structure change
3	Proposal start date (if applicable)	01/04/2023
4	Proposal end date (if applicable)	
5	Your name	Simon Green
6	Directorate	People Services
7	Head of Service approval (printed)	Simon Green
	Completion reason	
8	What was the trigger for completing this assessment?	Other
9	If you selected 'other' for question 8, please explain the reason for submitting this assessment.	MTFS Budget Proposal
	Project overview	
10	Please provide a brief description of the proposal, including the expected outcomes.	The savings / policy change pertinent to this EIA are outlined below: We have worked hard to embed the model in Peterborough, which has resulted in low numbers of children subject to child protection planning and low numbers of children being placed into care by the local authority. Therefore, the vacancies are no longer required, as such, a saving has been identified in Children's Services for 2023/24. Peterborough Children's Services launched the Family Safeguarding model of intervention and support to children and families in 2019. Since implementation of the model, we have sustained a number of social work vacancies. We have been unable to recruit to these posts due to market climate. A secondary element in assessment is the continued shared funding arrangements for 0-25 placements that include an element of health and education.

### SECTION B: Proposal Impact

No.	Question	
	Electricity & heating	

11	Will the proposal have an impact on the <b>COUNCIL's</b> consumption of electricity or heating?	Neutral
12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	The establishment will remain the same, vacancies are no longer required, as such, a saving has been identified.
13	Will the proposal have an impact on the <b>CITY's</b> consumption of electricity or heating?	Neutral
14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	The posts being deleted have always been vacant posts
Travel		
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	No
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	N/A
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	As above
Water		
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	N/A
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	N/A
Renewable Energy		
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral

24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	N.A
25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral
26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	N/A
Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
270 30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
Waste		
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production?	Neutral
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
Goods		

35	Will the proposal involve the <b>COUNCIL</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A
37	Will the proposal involve an organisation in the <b>CITY</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	n/a
Buildings		
39	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
40	Please provide an explanation for your answer to Question 39. Has energy efficiency been considered?  Enter N/A if the answer was No	n/a
41	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
42	Please provide an explanation for your answer to Question 41.  Enter N/A if the answer was No	n/a
Other		
43	Are there any further ways in which your proposal could have an impact on carbon emissions?	No
44	Please provide an explanation for your answer to Question 43.  Enter N/A if the answer was No	n/a

SECTION C: Actions		
No.	Question	Answer
45	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	n/a
46	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	n/a
47	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	n/a
48	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	N/A
Overall Summary		
272 49	Provide an overall summary of the assessment.  You should include: <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	There are no significant carbon impacts to these elements of cost avoidance.
Submit your completed assessment to the climate change team for approval - <a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a>		
Please send any associated reports with the carbon impact assessment.		

Approved by  
Date

Hannah Swinburne  
12/01/23



## Education Pensions

### SECTION A: Proposal Details

No.	Question	Answer
1	Date	19/12/2022
2	Proposal title	Teacher Pensions
3	Proposal start date (if applicable)	01/01/2023
4	Proposal end date (if applicable)	Ongoing
5	Your name	Jonathan Lewis
6	Directorate	People Services
7	Head of Service approval (printed)	Jonathan Lewis
278	Completion reason	
8	What was the trigger for completing this assessment?	Committee Report
9	If you selected 'other' for question 8, please explain the reason for submitting this assessment.	
Project overview		
10	Please provide a brief description of the proposal, including the expected outcomes.	<p>Reduced legacy pension liability for teacher's dependents. Due to the passage of time, the number of eligible dependents has decreased.</p> <p>There is no impact to individuals, as those eligible will continue to receive pensions.</p>

### SECTION B: Proposal Impact

No.	Question	Answer
Electricity & heating		
11	Will the proposal have an impact on the <b>COUNCIL's</b> consumption of electricity or heating?	Neutral

12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	N/A
13	Will the proposal have an impact on the <b>CITY's</b> consumption of electricity or heating?	Neutral
14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	N/A
Travel		
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Neutral
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	N/A
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	N/A
Water		
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	NA
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	NA
Renewable Energy		
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral
24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	NA
25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral

26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	NA
Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	NA
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	NA
Waste		
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	NA
33	Will the proposal have an impact on the <b>CITY's</b> waste production?	Neutral
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	NA
Goods		
35	Will the proposal involve the <b>COUNCIL</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	NA

37	Will the proposal involve an organisation in the <b>CITY</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	NA
Buildings		
39	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
40	Please provide an explanation for your answer to Question 39. Has energy efficiency been considered?  Enter N/A if the answer was No	NA
41	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
42	Please provide an explanation for your answer to Question 41.  Enter N/A if the answer was No	NA
Other		
43	Are there any further ways in which your proposal could have an impact on carbon emissions?	No
44	Please provide an explanation for your answer to Question 43.  Enter N/A if the answer was No	N/A
SECTION C: Actions		
No.	Question	Answer
45	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact.  Enter N/A if not applicable	NA

46	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	NA
47	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	NA
48	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	NA
Overall Summary		
49	Provide an overall summary of the assessment.  You should include: <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	This decision relates to the implementation of the strategy which is anticipated to have no impact on the council's carbon emissions.
Submit your completed assessment to the climate change team for approval - <a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a>		
Please send any associated reports with the carbon impact assessment.		

Approved by  
Date

Hannah Swinburne  
12/01/23

## Education Team Restructure

### SECTION A: Proposal Details

No	Question	Answer
1	Date	19/12/2022
2	Proposal title	Education Team Restructure
3	Proposal start date (if applicable)	01/01/2023
4	Proposal end date (if applicable)	Ongoing
5	Your name	Jonathan Lewis
6	Directorate	People Services
7	Head of Service approval (printed)	Jonathan Lewis
Completion reason		
8	What was the trigger for completing this assessment?	Committee Report
9	If you selected 'other' for question 8, please explain the reason for submitting this assessment.	
Project overview		
10	Please provide a brief description of the proposal, including the expected outcomes.	It is well recognised that the school improvement service offers challenge, support, and guidance to schools across Peterborough. However, there is also a need to consider potentials ways of making budget savings and streamlining the improvement team is a suggested method.

### SECTION B: Proposal Impact

No	Question	Answer
Electricity & heating		
11	Will the proposal have an impact on the <b>COUNCIL's</b> consumption of electricity or heating?	Neutral

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12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	N/A
13	Will the proposal have an impact on the <b>CITY's</b> consumption of electricity or heating?	Neutral
14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	N/A
Travel		
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Neutral
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	N/A
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	N/A
Water		
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	NA
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	NA
Renewable Energy		
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral
24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	NA
25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral

26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	NA
Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	NA
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	NA
Waste		
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	NA
33	Will the proposal have an impact on the <b>CITY's</b> waste production?	Neutral
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	NA
Goods		
35	Will the proposal involve the <b>COUNCIL</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	NA



37	Will the proposal involve an organisation in the <b>CITY</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	NA
Buildings		
39	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
40	Please provide an explanation for your answer to Question 39. Has energy efficiency been considered?  Enter N/A if the answer was No	NA
41	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
42	Please provide an explanation for your answer to Question 41.  Enter N/A if the answer was No	NA
Other		
43	Are there any further ways in which your proposal could have an impact on carbon emissions?	No
44	Please provide an explanation for your answer to Question 43.  Enter N/A if the answer was No	N/A
SECTION C: Actions		
No	Question	Answer
45	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	NA

46	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	NA
47	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	NA
48	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	NA
Overall Summary		
49	<p>Provide an overall summary of the assessment.</p> <p>You should include:</p> <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	<p>This decision relates to the implementation of the strategy which is anticipated to no impact on the council's carbon emissions.</p>
Submit your completed assessment to the climate change team for approval - <a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a>		
Please send any associated reports with the carbon impact assessment.		

Approved by  
Date

## Culture and Leisure

### SECTION A: Proposal Details

No.	Question	Answer
1	Date	20/12/2022
2	Proposal title	TRANS-PLACE-04- Culture and Leisure
3	Proposal start date (if applicable)	03/01/2023
4	Proposal end date (if applicable)	01/09/2023
5	Your name	Rob Hill
6	Directorate	Place, Economy & Communities
7	Head of Service approval (printed)	Adrian Chapman
	Completion reason	
8	What was the trigger for completing this assessment?	General Project Development
9	If you selected 'other' for question 8, please explain the reason for submitting this assessment.	
Project overview		
10	Please provide a brief description of the proposal, including the expected outcomes.	Proposal to carry out an options appraisal to identify target operating model for Leisure and Heritage Services

### SECTION B: Proposal Impact

No.	Question	Answer
Electricity & heating		
11	Will the proposal have an impact on the <b>COUNCIL's</b> consumption of electricity or heating?	Neutral

12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	There is no carbon impact associated with the options appraisal. It is likely the review of these services will see a rationalisation of estate, and therefore a reduction in consumption.
13	Will the proposal have an impact on the <b>CITY's</b> consumption of electricity or heating?	Neutral
14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	NA
Travel		
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Neutral
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	NA
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	There is no carbon impact associated with the options appraisal. If services are reduced, people may need to travel further to access facilities.
Water		
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	There is no carbon impact associated with the options appraisal. Rationalisation of estate would lead to fewer sites and reduced consumption
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	NA
Renewable Energy		
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral
24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	NA
25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral

26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	NA
Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	Service review is not going to impact on this area
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	Service review is not going to impact on this area
Waste		
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	There is no carbon impact associated with the options appraisal. Rationalisation of estate could lead to less waste production at those sites.
33	Will the proposal have an impact on the <b>CITY's</b> waste production?	Neutral
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	NA
Goods		
35	Will the proposal involve the <b>COUNCIL</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	NA

37	Will the proposal involve an organisation in the <b>CITY</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	NA
Buildings		
39	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	Yes, and measures will be included to ensure energy efficiency
40	Please provide an explanation for your answer to Question 39. Has energy efficiency been considered?  Enter N/A if the answer was No	There is no carbon impact associated with the options appraisal. Any selling or purchasing of buildings to deliver service will consider fully energy efficiency
41	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
42	Please provide an explanation for your answer to Question 41.  Enter N/A if the answer was No	NA
Other		
43	Are there any further ways in which your proposal could have an impact on carbon emissions?	No
44	Please provide an explanation for your answer to Question 43.  Enter N/A if the answer was No	NA
SECTION C: Actions		
No.	Question	Answer
45	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	Service proposals yet to be identified. Once known, work will be completed to ensure CIA implications are considered and mitigated

46	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	NA
47	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	Service proposals yet to be identified. Once known, work will be completed to ensure CIA implications are considered and mitigated
48	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	Service proposals yet to be identified. Once known, work will be completed to ensure CIA implications are considered and mitigated
Overall Summary		
49	<p>Provide an overall summary of the assessment.</p> <p>You should include:</p> <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	<p>The proposed changes to service delivery is still in the design phase and are yet to be determined. Most likely, carbon impact will be beneficial through a reduction in estate. Where impact is identified (e.g., If new estate is proposed) it is envisaged that this will be a positive move to allow us to close other more costly older buildings that leave a bigger carbon footprint. There is no carbon impact associated with the options appraisal. Overall, any estate rationalisation is likely to have a positive effect on carbon emission.</p>
Submit your completed assessment to the climate change team for approval - <a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a>		
Please send any associated reports with the carbon impact assessment.		

Approved by  
Date

Hannah Swinburne  
12/01/23

## COL and Crisis Prevention

### SECTION A: Proposal Details

No.	Question	Answer
1	Date	05/01/2023
2	Proposal title	Cost of Living - Crisis Prevention Pilot
3	Proposal start date (if applicable)	01/01/2023 - CLT Approval
4	Proposal end date (if applicable)	31/06/2023 - Pilot End
5	Your name	Matt Oliver
6	Directorate	Place, Economy & Communities
7	Head of Service approval (printed)	Matt Oliver
	Completion reason	
8	What was the trigger for completing this assessment?	General Project Development
9	If you selected 'other' for question 8, please explain the reason for submitting this assessment.	
Project overview		



10	Please provide a brief description of the proposal, including the expected outcomes.	<p>CLT approved the direction of travel proposal for a proof-of-concept trial that will test the efficacy and relevance of operating a locality based, multi-disciplinary service which will individually experiencing hardship as a result of the Cost of Living (COL) Crisis.</p> <p>The physical locations to test the new way of working will be from Central, Orton and Thorney Libraries.</p> <p>We want to 'trial' new ways of operating and we have to do this quickly, so the proposal is to build on what is already there. The COL service offer must be more integrated with the wide range of hubs and spokes and service offers in the Community.</p> <p>Trial intended outcomes are: -</p> <ul style="list-style-type: none"> <li>Reduction in problematic debt and building financial resilience in the households</li> <li>Maximise income and successful bids /application for benefits and funds</li> <li>Better access to IAG and Digital and physical resources</li> <li>Effects on wider impacts of debt</li> <li>Improved resident and staff experience</li> <li>Better and more effective contact handling and management</li> <li>Reduced inappropriate referrals into our acute services</li> <li>Impact on Council debt collection and income short falls ( Ctax, Housing Benefits over payments and rents in particular)</li> <li>Social return on investment made</li> <li>Availability of insights on future service costs for a sustainable on-going, city-wide service.</li> </ul>
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## SECTION B: Proposal Impact

No.	Question	Answer
Electricity & heating		
11	Will the proposal have an impact on the <b>COUNCIL's</b> consumption of electricity or heating?	Neutral
12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	N/A
13	Will the proposal have an impact on the <b>CITY's</b> consumption of electricity or heating?	Decrease

14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	The pilot has specific aims to support access to energy efficiency schemes for those who may be struggling with the cost of living.
Travel		
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Increase
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	As part of the pilot, we are aiming to bring physical face to face contact for those that need it closer to the community and therefore increase travel will be required to libraries or other hubs (for the pilot this will be confined to Eye and Thorney, Central and Orton Libraries)
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	N/A
Water		
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	N/A
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Decrease
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	The pilot will support service users with advice and guidance in regard to mitigating the cost of living and as part of this work officers will be giving advice around utility consumption and in some cases access to white goods which will support the efficient use of water.
Renewable Energy		
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral
24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	N/A
25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral
26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	N/A

Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	N/A
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	N/A
Waste		
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
33	Will the proposal have an impact on the <b>CITY's</b> waste production?	Neutral
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	N/A
Goods		
35	Will the proposal involve the <b>COUNCIL</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	N/A

37	Will the proposal involve an organisation in the <b>CITY</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	N/A
Buildings		
39	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
40	Please provide an explanation for your answer to Question 39. Has energy efficiency been considered?  Enter N/A if the answer was No	Initially the pilot will not look to take action to purchase or sell a building but will inform the efficient and effective use of community assets which may then result in retaining or selling building.
41	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
42	Please provide an explanation for your answer to Question 41.  Enter N/A if the answer was No	N/A
Other		
43	Are there any further ways in which your proposal could have an impact on carbon emissions?	No
44	Please provide an explanation for your answer to Question 43.  Enter N/A if the answer was No	N/A
SECTION C: Actions		
No.	Question	Answer
45	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	As part of the project, we will monitor the number of advice sessions, access to energy efficiency support and equipment which will allow an assumption to be made in respect of impact on energy consumption.

46	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	It has been identified that staff travel will increase to meet the objectives of the pilot to reach target groups and provide prevention interventions, in terms of the overall aims of the project it is anticipated that this increase will be offset by the overall positive impact of the interventions which will reduce energy consumption.
47	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	The project will look to minimise the number of trips made by staff in any one day and build this into what would have already been home to office travel for those members of staff, therefore mitigating the additional travel.
48	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	The project will monitor additional staff travel trips and take action to manage these throughout the life of the pilot.

#### Overall Summary

49	<p>Provide an overall summary of the assessment.</p> <p>You should include:</p> <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	<p>Generally, the assessment of the Cost of Living and Crisis Prevention Pilot aims to make a positive impact on energy efficiency across the city giving information, advice, and guidance in in this respect as well as access to practical energy efficiency suppliers, repairs, and maintenance as a way of reducing the cost of living for target groups. Although there is likely to be an increase in staff travel to designated pilot hub sites, we will look to minimise this through flexible working, where staff were making a home to office trip, they will instead make a home to hub trip and then return.</p>
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Submit your completed assessment to the climate change team for approval - [climatechange@peterborough.gov.uk](mailto:climatechange@peterborough.gov.uk)

Please send any associated reports with the carbon impact assessment.

Approved by  
Date

Hannah Swinburne  
12/01/23

## Transport

### SECTION A: Proposal Details

No.	Question	Answer
1	Date	6 10 22
2	Proposal title	Transport Transformation
3	Proposal start date (if applicable)	01/01/2023
4	Proposal end date (if applicable)	Ongoing
5	Your name	Fran Cox
6	Directorate	People Services
7	Head of Service approval (printed)	Fran Cox Assistant Director
Completion reason		
8	What was the trigger for completing this assessment?	Committee Report
9	If you selected 'other' for question 8, please explain the reason for submitting this assessment.	
Project overview		
10	Please provide a brief description of the proposal, including the expected outcomes.	Implementation of the Transport Transformation Strategy seeking to modernise, build efficiency and resilience to our transport delivery across Peterborough and Cambridgeshire. Outcomes include Restructured Service Delivery Transport Policies Eligibility Process Streamlined procurement Cost Model Route Review Renewed Delivery Principles

### SECTION B: Proposal Impact

No.	Question	Answer
Electricity & heating		

11	Will the proposal have an impact on the <b>COUNCIL's</b> consumption of electricity or heating?	Neutral
12	Please provide an explanation for your answer to Question 11.  Enter N/A if the answer was Neutral	N/A
13	Will the proposal have an impact on the <b>CITY's</b> consumption of electricity or heating?	Neutral
14	Please provide an explanation for your answer to Question 13.  Enter N/A if the answer was Neutral	N/A
Travel		
15	Will the proposal have an impact on the <b>COUNCIL's</b> energy consumption for travel?	Decrease
16	Please provide an explanation for your answer to Question 15.  Enter N/A if the answer was Neutral	Likely to decrease due to route optimisation.
17	Will the proposal have an impact on the <b>CITY's</b> energy consumption for travel?	Neutral
18	Please provide an explanation for your answer to Question 17.  Enter N/A if the answer was Neutral	N/A
Water		
19	Will the proposal have an impact on the <b>COUNCIL's</b> water usage?	Neutral
20	Please provide an explanation for your answer to Question 19.  Enter N/A if the answer was Neutral	NA
21	Will the proposal have an impact on the <b>CITY's</b> water usage?	Neutral
22	Please provide an explanation for your answer to Question 21.  Enter N/A if the answer was Neutral	NA
Renewable Energy		
23	Will the proposal have an impact on the <b>COUNCIL's</b> creation of renewable energy?	Neutral
24	Please provide an explanation for your answer to Question 23.  Enter N/A if the answer was Neutral	NA

25	Will the proposal have an impact on the <b>CITY's</b> creation of renewable energy?	Neutral
26	Please provide an explanation for your answer to Question 25.  Enter N/A if the answer was Neutral	NA
Carbon Capture		
27	Will the proposal have an influence on the <b>COUNCIL's</b> capturing of carbon, for instance planting trees?	No
28	Please provide an explanation for your answer to Question 27.  Enter N/A if the answer was Neutral	NA
29	Will the proposal have an influence on the <b>CITY's</b> capturing of carbon, for instance planting trees?	No
30	Please provide an explanation for your answer to Question 29.  Enter N/A if the answer was Neutral	NA
Waste		
31	Will the proposal have an impact on the <b>COUNCIL's</b> waste production?	Neutral
32	Please provide an explanation for your answer to Question 31. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	NA
33	Will the proposal have an impact on the <b>CITY's</b> waste production?	Neutral
34	Please provide an explanation for your answer to Question 33. Will measures be included to improve reuse, reduction or recycling of materials or products?  Enter N/A if the answer was Neutral	NA
Goods		
35	Will the proposal involve the <b>COUNCIL</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No



36	Please provide an explanation for your answer to Question 35. Has energy efficiency been considered?  Enter N/A if the answer was No	NA
37	Will the proposal involve an organisation in the <b>CITY</b> purchasing or hiring additional carbon intensive goods. Carbon intensive goods may include vehicles, IT equipment or construction materials such as steel or cement.	No
38	Please provide an explanation for your answer to Question 37.  Enter N/A if the answer was No	NA
Buildings		
39	Will the proposal involve the <b>COUNCIL</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
40	Please provide an explanation for your answer to Question 39. Has energy efficiency been considered?  Enter N/A if the answer was No	NA
41	Will the proposal involve a person/organisation within the <b>CITY</b> purchasing or selling a building? Have measures been included to ensure energy efficiency?	No
42	Please provide an explanation for your answer to Question 41.  Enter N/A if the answer was No	NA
Other		
43	Are there any further ways in which your proposal could have an impact on carbon emissions?	Yes
44	Please provide an explanation for your answer to Question 43.  Enter N/A if the answer was No	Reduction in carbon emissions from vehicles through reduced number of routes and route optimisation

SECTION C: Actions		
No.	Question	Answer
45	Have any of the areas that you identified as having an impact been quantified? If not, is this possible as part of the project? Please explain how you will quantify the impact. Enter N/A if not applicable	NA

46	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, can these be justified as appropriate or necessary when considering other benefits of the project? Please explain. <i>Enter N/A if not applicable</i>	NA
47	If you identified any areas in which carbon emissions will rise or other negative environmental impacts will occur, what steps will you take to reduce or minimize these? Please explain. <i>Enter N/A if not applicable</i>	NA
48	Carbon impacts should be monitored as the project progresses. What information will you use to manage this process?	NA
Overall Summary		
49	<p>Provide an overall summary of the assessment.</p> <p>You should include:</p> <ul style="list-style-type: none"> <li>• Statements on the impact to the council's carbon emissions and environmental impact</li> <li>• Statements on the impact to the city's carbon emissions and environmental impact</li> <li>• Indication whether the project will likely have an overall positive, negative, or neutral impact on carbon emissions</li> </ul>	<p>This decision relates to the implementation of the strategy which is anticipated to have minimal impact on the council's carbon emissions other than to decrease transport related emissions through route optimisation.</p>
Submit your completed assessment to the climate change team for approval - <a href="mailto:climatechange@peterborough.gov.uk">climatechange@peterborough.gov.uk</a>		
Please send any associated reports with the carbon impact assessment.		

Approved by  
Date